

NOVOTEL

MANILA ARANETA CITY

ROOM RESERVATIONS REQUEST FORM – PCCI 2024

To help us offer you the best possible service, kindly complete the form and email to Reservations at email address H7090@accor.com prior to **January 10, 2024.**

1. Personal details:

First Name	
Last Name	
ALL card number/ Membership Type	
Date of birth (DD/MM/YY)	
E-mail Address	
Contact Number	
Passport No./ Expiry Date (Please present upon check-in)	
Country/Mailing Address/ Postal Code	

Personal details of Guest sharing in the room:

First Name	
Last Name	
Date of birth (DD/MM/YY)	
E-mail Address	

2. Please specify the room type:

	Room Type	Dates of Stay	Room Rate (Per Room Per Night)
<input type="checkbox"/>	Superior Room – Single		PHP 6,500.00
<input type="checkbox"/>	Superior Room – Double		PHP 7,000.00
<input type="checkbox"/>	Deluxe Room – Single		PHP 7,200.00
<input type="checkbox"/>	Deluxe Room – Double		PHP 7,700.00
<input type="checkbox"/>	Executive Room – Single *includes access to the Premier Lounge		PHP 9,000.00
<input type="checkbox"/>	Executive Room – Double *includes access to the Premier Lounge		PHP 9,500.00
<input type="checkbox"/>	Executive Suite – Single *includes access to the Premier Lounge		PHP 11,500.00
<input type="checkbox"/>	Executive Suite – Double *includes access to the Premier Lounge		PHP 12,000.00

- **Room rate is valid until January 21, 2024**
- **Room rate inclusive of Buffet Breakfast** at the Food Exchange Manila
- Room rate is inclusive of 10% service charge, 12% VAT and 3% local city tax mandated by the government
- Special room rates are valid two-days before and two-days after the event proper and are **subject to room type availability at time of booking.**

3. Flight Details:

	Flight No./Terminal No.	Time
Arrival Date :		
Departure Date:		

4. Room preference subject to availability at check in:

<input type="checkbox"/>	Non Smoking Room	<input type="checkbox"/>	Two Separate Twin Beds
		<input type="checkbox"/>	King Size Bed

5. Please indicate number of pets

	Number Of Dog(s)	Type of Dog(s)
<input type="checkbox"/>		

- **Pet Fee: Php 1,200.00 per dog per night**
- **Maximum of two (2) dogs per room ONLY**

6. Guarantee Details to be used to secure the reservation:

Credit Card Type	
Credit Card No. (16Digits)	
Expiry Date	
Cardholder's Name	
Cardholder's Signature	

Cancellation should be received on or before **January 10, 2024.**

All confirmed reservations as of **January 11, 2024** will be charged 100% of the total room rate and booking is no longer cancellable. In case of non-arrival full stay rate will be charged.

7. Check-in/Check-out (Local Time):

The Hotel's check in time is 2:00pm and check out time is 12:00 noon. Additional charges may apply to early check-in and late check-out and are subject to availability. Check-out from 6:00pm will incur a full night charge at the room rate quoted.

8. Deposit:

Front Desk will request upon check-in an additional guarantee through the guest's Credit Card of PHP 3,000 per day to cover incidental charges to be refunded accordingly at check-out time.

Thank you for completing our Guest Profile.

We wish you an enjoyable journey and looking forward to welcome you at the Novotel Manila Araneta City!